**Gayton Primary School PTA Meeting**

Tuesday 11th December 2018 7:15pm

**Minutes**

1. **Present:** Nicky Chapman, Mark Whitehill, Martin Shaw, Jenny Daffern, Sharon Garforth, Katie Welton, Lisa Dobson

**Apologies –** Lindsay Murphy, Vic Kazi, Lisa Mann, Sally Hislop, Anne Hogan

1. **Approved minutes from 7th November 2018**
2. **Review of previous events**

**Tuck Shop:** Very popular, good profit

**Chocolate Bingo:** great success, enjoyed by all - £859 profit

**Christmas shop**: very popular, profit still outstanding

**Wreath making**: £527 profit

**Carol Wagon:** 5% donation of profits per volunteer up to maximum of 60% - had 12 so maximum donation received (£485)

**Film night:** very popular with 68 children

**Christmas Fair**: approximately £2000 raised

**New format Santa’s grotto** very popular (charged £3 – agreed could charge more next year)

**Donations** for sweet, teddy and bottle tombolas less than previous year – review when donations are brought in with own clothes day.

**Raffle** sales lower than previous years - due to location?

**Photo booth** – good seller, requires additional volunteer

**Wreaths** – good seller

**Games** – Enjoyed by everyone but had to close some due to lack of volunteers, lucky dip – lot of effort, but limited popularity

**Rodeo** – popular but lost money

**Action**: review placing of raffle, push need for volunteers, drop lucky dip next time for glitter tattoos. Look into other options instead of rodeo. Create wish list for donations rather than just bottles/ sweets etc. Look into selling low cost Christmas gifts/ stocking fillers.

1. **Review of upcoming events**

**Refreshments at Nativity performances** – before and after performance Friday 14th and Tuesday 18th December

**Wine Tasting** – Thursday 24th January. Not an official PTA event. No update.

**Disco** – Thursday 7th February – Infant disco 5-6pm and provisionally Junior UV party 6:15-7:15pm with games/ photo booth (selfie competition)

**Quiz Night** – provisional date Friday 8th February

**Alcohol Bingo** – Friday 8th March

**Film Night** – Tuesday 19th March

**Easter Chocolate Bingo** – Thursday 2nd May (donations Friday 26th April)

**Summer Soiree** – 2 dates suggested – Friday 28th June/ Friday 5th July

Action NC to attend Thursday assembly to discuss with Juniors what they would like for disco night

Summer Soiree date to be confirmed

1. Parent Pay – we’ve had some challenges with parentpay but overall working well.

Action: Investigate extended functionality of parentpay, create secure dropbox to store name lists for events to help planning.

1. Update on Funds from PTA

Outdoor classroom – all staff positive about this.

Action: MW to get teachers together to decide on what is required, visit Barnston School to view their classroom.

Books – Infant library –NC has been discussing with Mrs Daley on the book choice and numbers.

**Action:** NC to confirm with Mrs Daley which books required and order them

1. AOB

Big thank you to all teachers who have volunteered for events

Container – problems with damp – likely to be condensation rather than leak but need to store items in plastic containers.

Donations – need to explore if any parents work for companies who are able to provide or match donations.

Carol Wagon – no storage for this year, may have to be scrapped

Summer Fair Saturday 15th June 2019

**Action**: MW to email parents to see if anyone has space to store carol wagon for the year. Not currently publicised on round table website.

**Meeting schedule**

Monday 21st January 2019 7:15pm Gayton Primary

Wednesday 13th February 2019 7:15pm at Nicky Chapman’s house

Monday 18th March 2019 7:15pm Gayton Primary

**PTA Events 2019**

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| **Date** | **Event** |
| **Thursday 7th February** | Infant Disco 5-6pm  Junior UV party 6:15-7:15pm |
| **Friday 8th February** | Quiz Night |
| **Friday 8th March** | Alcohol Bingo |
| **Tuesday 19th March** | Film Night |
| **Friday 26th April** | Own clothes day in exchange for chocolate bingo donations |
| **Thursday 2nd May** | Easter Chocolate Bingo |
| **Saturday 15th June** | Summer Fair |
| **Friday 28th June or Friday 5th July** | Summer Soiree  Date TBC |