



# Gayton Primary School PTA AGM

Tuesday 24<sup>th</sup> November 2022

**Present:** Jeni Fitch (Co-chair), Jenny Young (Secretary), Mrs J. McAleny (Head Teacher), Lindsay Murphy, Katie Welton, Lisa Dobson, Victoria Craven, Lori Shelbourne, Beverley Sequeira, Sarah Dickinson

**Apologies:** Sharon Garforth, Matt Fitch, Nicky Chapman, Thea Sheppard, Mary-Ann Bentham

## **1. Minutes from 9<sup>th</sup> November 2021 AGM**

Minutes were **AGREED**.

## **2. Matters arising from the 9<sup>th</sup> November 2021 AGM Minutes**

Re. Item 8.a – Update on the New Phonics Scheme and the expected request to the PTA to supplement funds for this – Mrs McAleny reported that following an extensive review and categorisation of the existing School books in conjunction with an external approved phonics consultant, many of the School's existing books could be used for the new reading scheme. PTA funding was therefore not requested for new books.

## **3. Trustees' Annual Report**

Jeni Fitch thanked all the committee members and everybody who has volunteered, helped and supported PTA events over the past year. She noted that it has been another successful year for the PTA. In spite of continued COVID related challenges, which has necessitated some adaptations to fundraising events and activities, the PTA has still managed to raise a good amount of funding. This has enabled the PTA to fund a number of things for School over this year, including Year 6 year books, Christmas Panto screenings for all year groups, welly sheds for all year groups to assist with the OPAL programme, and a sand pit addition to the OPAL programme. There is also a healthy amount left in the account for the committee to agree how to spend.

## **4. Treasurer's Report**

Matt Fitch was unable to attend the meeting, so sent a written Treasurer's Report for review by the committee. The full report is included as appendix 1 below.

There was a discussion about how to spend the £12,7798.65 of funds. Mrs McAleny reported that the School would likely want to request support from the PTA to fund some purchases in line with the OPAL programme: a wooden structure to provide opportunity for climbing and a sheltered area for the playground (shelter from rain, wind or sun, depending on the time of year and therefore facilitate all weather play). Mrs McAleny agreed to confirm the School's request to the PTA as soon as possible, following some internal meetings.

There were no other matters raised in relation to this report.

## **5. Election of committee/trustees**

- Katie Welton was elected to the post of Co-Chair after being proposed by Lindsay Murphy and seconded by Victoria Craven.
- Lindsey Murphy was elected to the post of Co-Chair after being proposed by Katie Welton and seconded by Beverley Sequeira.
- Lisa Dobson was elected to the post of Co-Chair after being proposed by Jeni Fitch and seconded by Sarah Dickinson
- Matt Fitch was re-elected to the role of Treasurer after being proposed by Lisa Dobson and seconded by Katie Welton.
- Jenny Young was re-elected to the post of after being proposed by Lindsey Murphy and seconded by Jeni Fitch.

Mrs McAleny expressed her thanks to the outgoing committee members for all their hard work during their time in post and also expressed thanks to the new co-chairs and to the continuing committee members for taking on roles for the upcoming year.

## **6. AOB**

There was no other business to record.

## Appendix 1 – Treasurer’s Report

Report of the Treasurer of Gayton PTA

For the year ended 30<sup>th</sup> September 2022

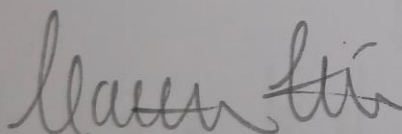
I have the pleasure of presenting the accounts for the year ended 30<sup>th</sup> September 2022 to the Committee. The accounts show an overall surplus of £5,476.76 for the year which represents total net income of £10,493.89 less contributions of £5,017.13 made to Gayton Primary School. The PTA now has a surplus balance of £15,798.65 of which we recommend £12,798.65 be distributable after leaving a £3,000.00 reserve in the fund.

I would like to thank the PTA, staff and parents for a fantastic year of fundraising following two years of disruption during the COVID-19 pandemic. These funds will be vital to the school over the next few years as budgets come under increasing strain from inflationary pressures.

I recommend that the Committee adopt the accounts for the year ended 30<sup>th</sup> September 2022.

If no other volunteer wishes to take the role, I am willing to stand for re-election as Treasurer for a further year.

Kind Regards



Matthew Fitch

Treasurer of Gayton PTA

Gayton PTA Accounts as at 30th September 2022		£	£
Fundraising activities:			
	Xmas Shop	433.90	
	Film Club	564.92	
	Halloween Disco	284.77	
	Non-uniform	891.85	
	Santa Letter	354.52	
	Wreath making	462.76	
	Jubilee	3,647.93	
	Xmas Raffle (Raffall)	734.40	
	Golf Day	275.00	
	Other misc	200.72	
	Net income from fundraising activities		<u>7,850.77</u>
Other income:			
	School Lottery	1,380.87	
	Xmas Card commission	204.00	
	Uniform commission and recycling	379.55	
	Amazon commission	44.18	
	Donations	634.52	
	Total other income		<u>2,643.12</u>
	Total income for the year		<u>10,493.89</u>
Less: Donations to Gayton Primary School:			
	Year 6 yearbooks	- 330.00	
	Panto DVDs	- 197.60	
	Welly Sheds	- 2,688.00	
	Sand pit and OPAL items	- 1,801.53	
			<u>- 5,017.13</u>
	<b>Net Surplus / (Deficit) for the year ended 30th September 2022</b>		<u><u>5,476.76</u></u>
	<b>Opening Balance as at 1 October 2021</b>		<b>10,321.89</b>
	Net surplus for the year ended 30th September 2022		5,476.76
	<b>Closing Balance at 30th September 2022</b>		<b>15,798.65</b>
	Less reserve		<u>- 3,000.00</u>
	<b>Available balance as at 30th September 2022</b>		<b><u>12,798.65</u></b>

Analysis of PTA income and expense for the year to 30th September 2022

	Income £	Expense £	Net Surplus £
Lottery	1,380.87	-	1,380.87
Christmas Shop	1,830.25	- 1,396.35	433.90
Wreath Making	984.71	- 521.95	462.76
Non-uniform day	891.85	-	891.85
Halloween Disco	641.86	- 357.09	284.77
Donation	634.52	-	634.52
Santa Letter	354.52	-	354.52
Star for the tree	68.97	-	68.97
Film club	589.39	- 24.47	564.92
Mothers Day	118.20	- 113.38	4.82
Doughnuts	439.36	- 302.50	136.86
Jubilee	4,550.89	- 902.96	3,647.93
Tuck Shop	455.41	- 254.34	201.07
Amazon	44.18	-	44.18
Uniform Cains	379.55	-	379.55
Xmas cards	204.00	-	204.00
Golf	825.00	- 550.00	275.00
Xmas Rafall	734.40	-	734.40
Other expenses (Parentkind etc)			- 211.00
			10,493.89