



Gayton Primary School PTA Meeting

Monday 19th October 2020, 19:30, via MS Teams

Minutes

Present: Nikki Phillips (NP), Nicky Chapman (NC), Zoe Simms (ZS), Lindsay Murphy (LM), Jenny Young (JY)

Purpose: To discuss banking arrangements for the PTA following a change to the trustees at the October 2020 AGM.

It was AGREED that LM be removed as a signatory on the PTA bank account and that JY be added.

It was AGREED that NP, NC and ZS will remain as signatories on the PTA bank account.

Actions:

1. ZS to make arrangements for changing the PTA bank account signatories as detailed above.
2. JY to provide necessary details to ZS in order to facilitate action 1.