



Gayton Primary School PTA AGM

Tuesday 9th November 2021, 19:30, via Zoom

Present: Nicky Chapman (Co-chair), Jeni Fitch (Co-chair), Sharon Garforth (Co-chair), Matt Fitch (Treasurer), Jenny Young (Secretary), Mrs J. McAleny (Head Teacher), Anne Hogan, Lindsay Murphy, Katie Welton, Graham Welton, Andy Murphy, Paul Hogan

Apologies: Anna Irving, Allen Boyd

1. Minutes from 1st February 2021 EGM

Minutes were **AGREED**.

2. Matters arising from the 1st February EGM Minutes

None

3. Trustees' Annual Report

N. Chapman reported that the PTA agreed to fund the purchase of welly storage for all year groups to support the OPAL Play programme.

N. Chapman also thanked everybody who has volunteered and helped keep the PTA going over the past nine months. Without their support, the PTA would have had to go dormant.

4. Treasurer's Report

M. Fitch shared a financial report on screen. He summarised that the PTA has made approximately £8,000 over the past year. Considering that there have been COVID restrictions (including full national lockdowns) limiting events and funding activities over that period, this is a fantastic achievement. Many thanks to everybody who has supported the PTA over this period – those in PTA roles, those who have organised and/or helped with events and fundraising activities, those who have supported events and PTA activities and those who have made donations.

It was noted that the School Lottery is popular and therefore a good means of generating funds. Some winners have also donated their prize money to the PTA – thank you very much to all those who have done that.

It was also noted that the clothes collections organised by Anna Irving have also been really successful in generating funds for the PTA – thank you very much to Anna for organising these.

There was a discussion about claiming gift aid. It was noted that the PTA would need to gather information and a declaration on each occasion when gift aid is to be claimed. It was **AGREED** that the Trustees would look into this further and consider ways we might be able to gather the required information on Parent Pay (for the “donations” item) and via another means for donated School Lottery prize money.

5. Election of committee/trustees

- Nicola Chapman was re-elected to the post of Co-Chair after being proposed by Lindsay Murphy and seconded by Anne Hogan.
- Sharon Garforth was re-elected to the post of Co-Chair after being proposed by Nicola Chapman and seconded by Lindsay Murphy.
- Matt Fitch was re-elected to the role of Treasurer after being proposed by Nicola Chapman and seconded by Katie Welton.
- Jeni Fitch was re-elected to the post of Co-Chair after being proposed by Nicola Chapman and seconded by Anne Hogan.
- Jenny Young was re-elected to the post of after being proposed by Sharon Garforth and seconded by Katie Welton.

It was also noted that Nikki Phillips has kindly agreed to continue to manage the PTA Facebook account (though not in a formal trustee role).

6. Review of Events/Planned Events

a. Non-uniform day – Friday 22nd October 2021

Raised £301.50

On this occasion, the Parent Pay item had been set up to ask people to enter the amount they wanted to pay, rather than being set up as a set cost item. It was noted that many people who were able to opt to pay more than the usual £1 set cost.

It was **AGREED** that for future non-uniform items, the item on Parent Pay would be set up in this same way to allow people to choose how much to pay.

b. Christmas Cards (designs were due 5th November 2021)

The designs have now been collected.

c. Disco – Thursday 18th November 2021

May need to cancel due to problems with the lights in School hall. Awaiting an update on the timescale for repair works.

ACTION: Mrs. McAleny to update the Co-chairs when she has more information.

d. Santa Letters

Nikki Phillips has kindly offered to organise this again. The item is already available on Parent Pay.

e. Wreath Making – Monday 29th November 2021

35 people have paid for this item so far and some other people been in touch about tickets. It was **AGREED** to close the item on Parent Pay on Wednesday 9th November to keep to a manageable (and COVID safe) number.

f. Christmas Shop – Friday 3rd and Friday 10th December 2021

Mrs. McAleny confirmed that this would be run by teachers again this year, rather than parents coming in to help, due to COVID safety reasons.

g. Film Night – Tuesday 14th December 2021

As yet, the film has not been decided. Christmas Chronicles or Christmas Chronicles 2 were put forward as suggestions. Mrs. McAleny and Co-chairs looking at what is available on the streaming services to which the School has access.

h. Non-Uniform Day – Friday 17th December 2021

As noted above, this will be set up on Parent Pay to allow people to choose how much to pay.

i. Raffle

Katie Welton has very kindly agreed to talk to local businesses to ask if they would be willing to donate prizes and has a number of prizes already.

Jenny Young has registered the PTA on Raffall, so that the raffle can be run online in a COVID-safe way.

j. Christmas Tree Fun

This item is now on Parent Pay. People can pay £1 to buy a star for the tree. All stars are then entered into a draw, with the winner receiving half of all the funds raised; the remaining 50% of funds will go to the PTA.

k. Tuck Shop – Friday 26th November

Sally Hislop, Jenny Daffern and Lisa Dobson have kindly offered to run a tuck shop after school (outside to be COVID safe).

l. Online Panto

Last year, the PTA paid for an online Panto viewing for every class. Mrs McAleny reported that feedback from the children and teachers was generally very good, but also noted that two different companies were used last year and feedback was more favourable for one than for the other. It was **AGREED** that the PTA would fund that again this year. **ACTION** – Mrs McAleny to check which company is the preferred one and let the Co-chairs know so that a booking can be made.

7. Volunteers to run events

N. Chapman highlighted that the PTA committee is really keen to promote parents coming forward to suggest ideas for events that they would like to run on behalf of the PTA. If anybody is interested, please get in touch with a committee member to discuss your ideas.

S. Garforth suggested that the committee hold short meetings with parents from each year group to introduce the PTA and the committee members. These short meetings could be used to summarise the PTA aims, give details of the sorts of events that have been run and funds that have been raised, give examples of what funds have been used for, and to encourage other parents to get involved and empower them to suggest and run events themselves on behalf of the PTA. It was **AGREED** that the committee would look to set up meetings of this kind in the new year with each year group (or pairs of year groups).

8. AOB

a. School Wish List

New Phonics Scheme – Mrs McAleny reported that the School has to buy into a new phonics scheme due to changes in Government guidance on phonics teaching within Schools. This will mean needing to purchase a whole new set of reading books (KS1 and KS2) in accordance with the new scheme. The total cost of a new scheme is expected to be approximately £10,000 - £12,000. There are some School funds available for this (approx. £5,500), but these would need supplementing.